Seonhye Yoon

Instructor: Cody Schellenberger

Team Member: Damien T McAndrews, Jordan Ardeleanu, Midori Tada, Russel Benito

Journal 2

DMIT2027 – PROJECT ESSENTIALS OE01

# My Expectations: what you expect / would like to learn from this course

In Journal 1, I said I wanted to write official documents to appeal to sponsors through future classes. Still, I think I have achieved some of my expectations in the last lessons. In this class, I did not learn how to write official documents such as business proposals, but I think I understood the contents of the official documents. To receive investment, I believe a detailed project is more advantageous than not. I do not know the exact format of the document, but I am satisfied to know what elements are included.

I am learning in this class about building a detailed plan and considering variables as much as possible to avoid an exceptional situation. And I expect that making such a plan will be helpful in everyday life, not only when working on a project. For example, when I travel, move a house, or budget living expenses for a year. Then, we made a good specific plan, I want to learn how to appeal well from now on.

# Topics Important to Me: 3 different concepts that have become important to you and why

Last time, I learned to devise a project idea, explain its benefits to the audience, and appeal to the idea. And I think the activities that I learned at this time were how to materialize and implement based on the selected project ideas. At first, I did not know in detail what to plan for the project. However, through project charters, scope statements, and WB activities, I learned how to design projects in more detail and clarify unclear plans.

Personally, I have been using a study planner for about seven years since I was in high school. I felt it was very similar to the process of writing the project charter, scope statements, and the WBS. It was a little fun because the elements of writing a planner and learning in class overlap.

The first thing I do when I use a planner is write down everything I have to do. Considering appointments, part-time jobs, assignments, and class hours, we roughly decide what to do per day. I think this is similar to the project charting step that contains how the entire project is organized. Then, precisely selecting date what to do on which day. For example, if I do an assignment, I decide how much I want to do. I choose whether to set a rough framework or finish one part. I think this step is similar to a Scope Project that determines the deliverables of each component in the whole part after writing the project chart. Finally, prioritize which time I will do some tasks and what to do first, considering the deadline for assignments or when the appointment is. I thought this was similar to WBS, which sets the work classification system for each task.

# Team Issues: what has changed? Team’s overall strengths, and how about your instructor?

Everyone turned on the camera and worked together initially, but we do not turn on the cameras nowadays. However, everyone does their job hard and finishes their assignments before the deadline for submission, so they have completed all the assignments so far without conflict.

However, I missed several meetings this November when I briefly returned to my home country. There were times when I missed classes because of flight time and times when I could not attend meetings because of the Covid-19 test. In fact, when I missed the meeting, it was my role to organize the minutes, but another team member took over my work. I am grateful and sorry that the team members worked hard instead of me. The goal is not to be missed once during the following project plan agreement.

As our team said in Journal 1, everyone works very hard, and no one is missing or late for team meetings. Everyone is sincere and does their job hard. It is perfect for doing assignments in advance without being pressed for time.

Usually, meetings are held at the end of the lecture in class. If we call or leave message to Cody when we do not know something or need help, he comes into the meeting room as soon as possible and helps. It was good that most of the problems were solved quickly.